

Web Agent

Web-based Motor Vehicle Registration and Titling

Release Enhancements
Version 1.2

Spring Release
2012

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Introduction

This document covers the enhancements included in the Spring Release of 2012 for WebAgent. Please see the Summary of Release Changes for an overview of what is new in this release. Your DMV support team updated the User Reference Guides. You can download the entire revised Guide from the Actions menu on your Home page under Support.

If you have any questions, please contact your TxDMV Regional Service Center.

Thank you for using WebAgent!

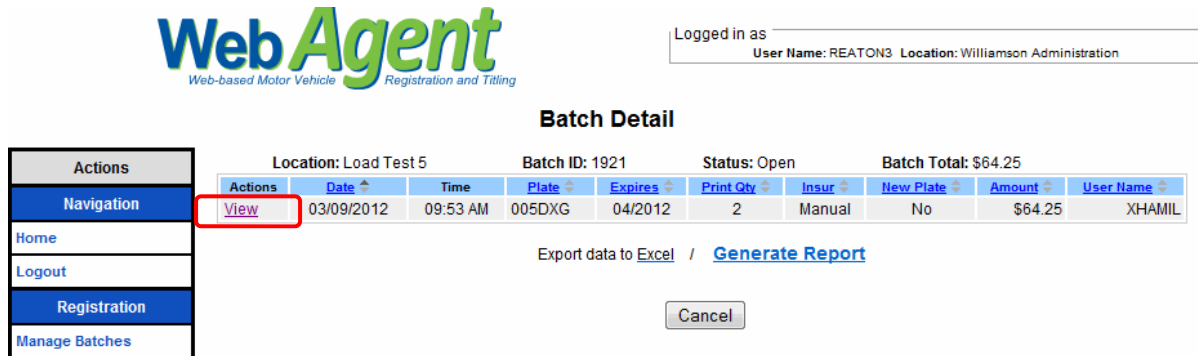
Summary of Release Changes

Changes to internal processes include:

1. From the Batch Detail screen you can now view a complete Renewal Transaction Record for customer vehicles. (Example follows)
2. County staff may now search WebAgent renewals by plate number. (Example follows)
3. If you are assigned to more than one location, when logging in you are now prompted to confirm your location change if you select a location different from the one from you previously selected. (Example follows)
4. Administrators can now reset user passwords. (Example follows)
5. There are new login error messages. (Their meanings follow)

View Renewal Transaction Record

To view the Renewal Transaction Record click **View** from the Batch Detail screen.



Web Agent
Web-based Motor Vehicle Registration and Titling

Logged in as User Name: REATON3 Location: Williamson Administration

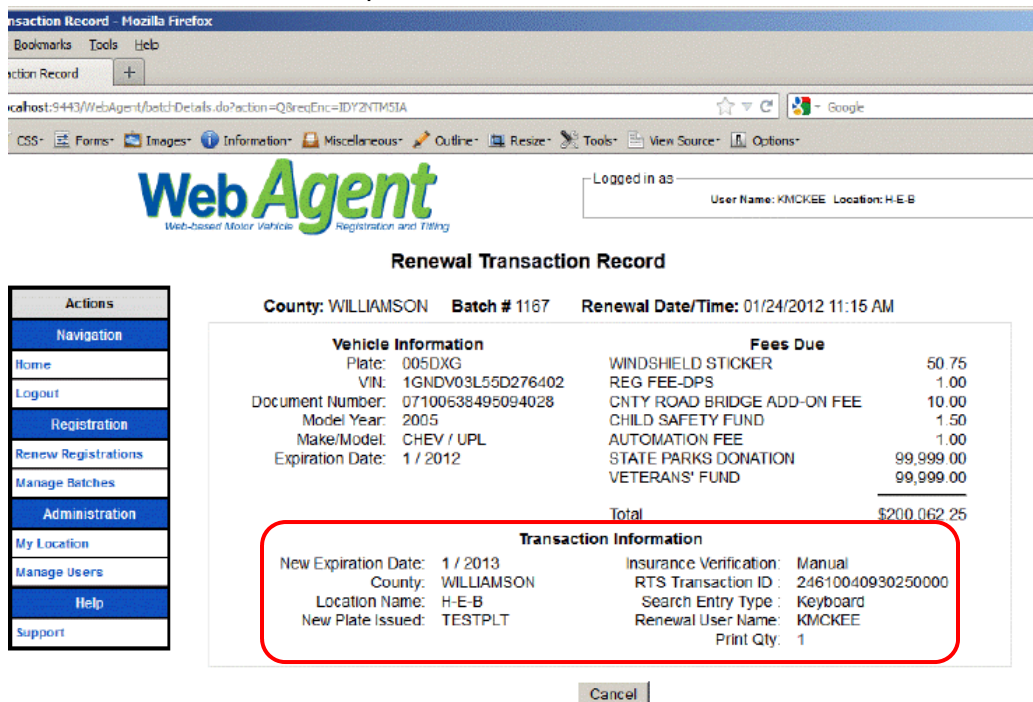
Batch Detail

Location: Load Test 5 Batch ID: 1921 Status: Open Batch Total: \$64.25

Actions	Date	Time	Plate	Expires	Print Qty	Insur	New Plate	Amount	User Name
View	03/09/2012	09:53 AM	005DXG	04/2012	2	Manual	No	\$64.25	XHAMIL

Export data to [Excel](#) / [Generate Report](#)

The new Renewal Transaction Record appears. The screen now includes not only the motor vehicle information but also the information obtained from the transaction. This screen will be the same for plate search and for view batch detail.



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Logged in as User Name: KMCKEE Location: H-E-B

Renewal Transaction Record

County: WILLIAMSON Batch # 1167 Renewal Date/Time: 01/24/2012 11:15 AM

Vehicle Information		Fees Due	
Plate:	005DXG	WINDSHIELD STICKER	50.75
VIN:	1GNDV03L55D276402	REG FEE-DPS	1.00
Document Number:	07100638495094028	CNTY ROAD BRIDGE ADD-ON FEE	10.00
Model Year:	2005	CHILD SAFETY FUND	1.50
Make/Model:	CHEV / UPL	AUTOMATION FEE	1.00
Expiration Date:	1 / 2012	STATE PARKS DONATION	99,999.00
		VETERANS' FUND	99,999.00
		Total	\$200,062.25

Transaction Information

New Expiration Date:	1 / 2013	Insurance Verification:	Manual
County:	WILLIAMSON	RTS Transaction ID :	24610040930250000
Location Name:	H-E-B	Search Entry Type :	Keyboard
New Plate Issued:	TESTPLT	Renewal User Name :	KMCKEE
		Print Qty :	1

If the selected renewal is voided, **Voided Renewal** will show on the screen and the data displays in red.

License Plate Search

County administrators may now search WebAgent renewals by plate number within the specific county where they are authorized. The search will be limited to renewals that have been printed. The search will not include IVTRS, POS, or mainframe motor vehicle records.

Step 1. Sign in to WebAgent and select **Inquiry** from the main menu.

Actions

Navigation

Home

Logout

Registration

Manage Batches


Inquiry

Administration

Search by Plate Number

Plate *

Step 3. Enter a plate number and press **Search** -- a condensed list of batch details displays.



Web-based Motor Vehicle Registration and Titling

Logged in as _____

User Name: KMCKEE Location: McLennan Administration

Inquiry by Plate Number

MCLENNAN County - Inquiry Search For Plate GA1

Actions	Batch ID	Status	Location Name	Renewal Date	Expires	Amount	User Name	Plate Issued
View	1165	Approved	H-E-B	01/23/2012	01/2012	Voided Renewal	KMCKEE	NEWONE
View	1162	Approved	H-E-B	01/17/2012	01/2012	Voided Renewal	KMCKEE	
View	1162	Approved	H-E-B	01/24/2012	01/2012	\$200,080.75	KMCKEE	
View	1158	Closed	H-E-B	01/05/2012	01/2012	Voided Renewal	KMCKEE	

Export data to Excel /
 Generate Report

Note: The **Expires** column reflects the new expiration month.

Step 4. Select **View** and the View Renewal Transaction Record screen displays.

Note: This is the same screen that is shown when pressing **View** on the Batch Detail Screen.

Step 4. If desired, click **Generate Report** on the batch details and the following report generates.

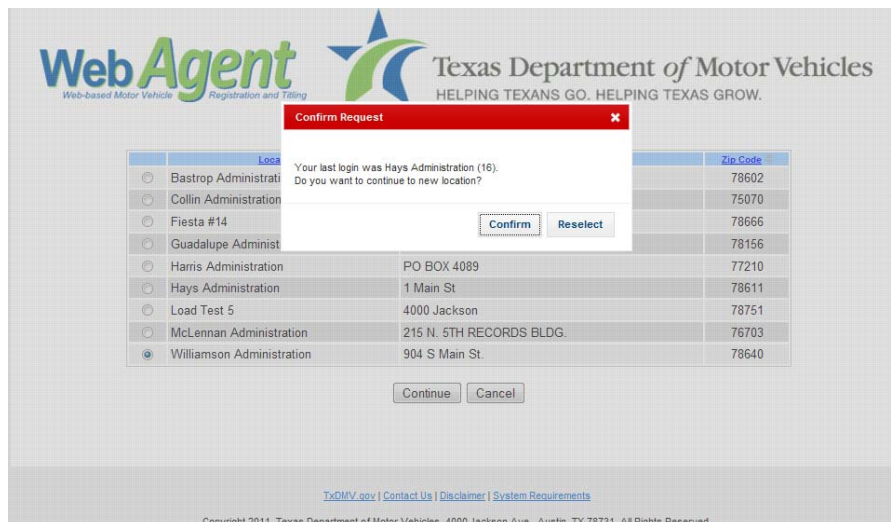
Historical Search for Plate GA1
Report Generated: 02/07/2012 11:05 AM

Batch ID	Status	Location Name	Renewal Date	Expires	Amount	User Name	Plate Issued
1158	Closed	H-E-B	01/05/2012	01/2012	Voided Renewal	KMCKEE	
1162	Approved	H-E-B	01/17/2012	01/2012	Voided Renewal	KMCKEE	
1162	Approved	H-E-B	01/24/2012	01/2012	\$200.090.75	KMCKEE	
1165	Approved	H-E-B	01/23/2012	01/2012	Voided Renewal	KMCKEE	NEWONE

Step 5. If desired, click **Export data to Excel** on the batch details and the system prompts you for where you wish to save the file.

Login Confirm Location Change

When logging into WebAgent, if are assigned to more than one location, a list of available locations displays for selection. If you select a location *different* from the one you previously selected, a pop up Confirm Request window appears informing you that this is a different location from your previous login.



The Confirm Request popup reads, “Your last login was *last_login_location*. Do you want to continue to new location?”

Click **Reselect** and the pop up closes and you may then select a different location.

Click **Confirm** and the welcome screen displays.

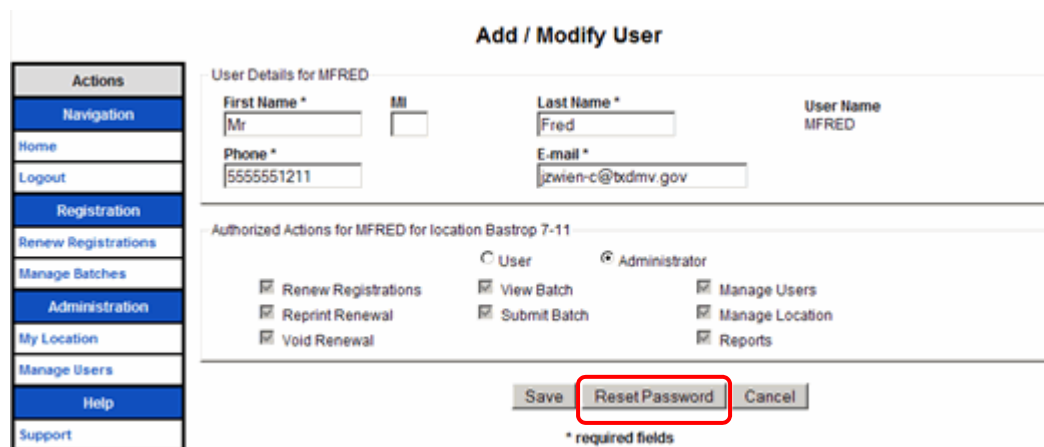
Reset Passwords

Administrators can now reset user passwords. A **Reset Password** button appears at the bottom of the Add / Modify User page for designated Administrators.

Step 1. Click **Manage Users** and select the appropriate user.

Step 2. Click **Reset Password** to reset the user's password. The system then generates a new password and e-mails to the user using the email address on the page. If the email address is incorrect, you can modify it before pressing reset password.

Note: Only users designated as Administrators will be able to reset a user password, otherwise the button does not appear.



Add / Modify User

User Details for MFRED

First Name * MI Last Name * User Name MFRED

Phone * E-mail *

Authorized Actions for MFRED for location Bastrop 7-11

User Administrator

Renew Registrations View Batch Manage Users

Reprint Renewal Submit Batch Manage Location

Void Renewal Reports

* required fields

New WebAgent Login Error Messages

When logging into WebAgent, various errors can occur. The following are new error messages and their meaning:

2348 – Proxy EDir UserId Authentication Failure. Please contact the help desk.

2349 – Unknown eDir Authentication Error. Please contact the help desk

2350 – eDir password is temporary. Please change your password.