

### **REGISTRATION AND TITLE SYSTEM**

**INTRODUCTION TO:** 

RTS VERSION 5.7.0

**RSPS VERSION 1.4.0** 

**July 2008** 

## **TABLE OF CONTENTS**

### Registration and Title System RTS Version 5.7.0 / RSPS Version 1.4.0 July 2008

I.	OVERVIEW	3
II.	DELINQUENT TRANSFER PENALTY	3
III.	TITLE ADDITIONAL INFO SCREEN CHANGE	8
IV.	VEHICLE INQUIRY - CANCELLED PLATE	8
٧.	GENERAL DISTINGUISHING NUMBER (GDN)	9
VI.	PLATE TO OWNER     Customer Supplied	9
	<ul> <li>Vehicle Transfer Notification When Plate Removed</li> </ul>	
VII.	RSPS DEALER TITLE APPLICATION (DTA)	11
VIII.	RSPS SUBCONTRACTOR CHANGES	12
IX.	RSPS FLASH DRIVE UPDATE	13
X.	VERSION 5.7.0 ACTIVITY CHANGES – COUNTIES	13
XI.	VERSION 5.7.0 ACTIVITY CHANGES – HEADQUARTERS AND REGIONAL OFFICES	16

# Introduction to RTS Version 5.7.0 and RSPS Version 1.4.0

#### I. OVERVIEW

This implementation includes Registration and Title System (RTS) Version 5.7.0, Remote Sticker Printing System (RSPS) Version 1.4.0 and the Dealer Title Application (DTA) enhancements. Included in this release is:

- The ability to automatically collect the Delinquent Transfer Penalty
- RSPS and DTA support for Customer Supplied Plates (Plate to Owner eligible)
- RSPS Subcontractor changes that include new specialty plate types
- Screen changes to Vehicle Inquiry for cancelled plates
- Field length change to General Distinguishing Number
- Numerous fixes and activity changes.

#### II. DELINQUENT TRANSFER PENALTY

The county is no longer required to <u>manually</u> assess a Delinquent Transfer Penalty. RTS will now calculate the penalty on the Sales Tax screen (TTL012).

Delinquent transfer selections are added to determine the penalties automatically calculated in RTS.

**Note:** Penalty amounts must be in multiples of \$25.00. Dealer delinquent transfer penalties remain at \$10.00.

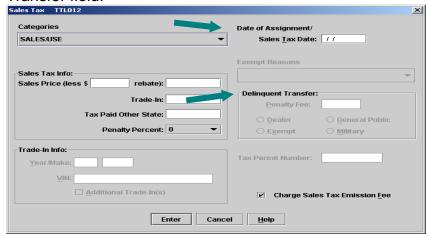
The delinquent transfer penalty is automatically calculated for all title transactions using the new statutory penalty fees. However, the new statutory fees only apply to transactions that occurred on or after January 1, 2008 (statute effective date).

#### **DELINQUENT TRANSFER PENALTY- Workaround:**

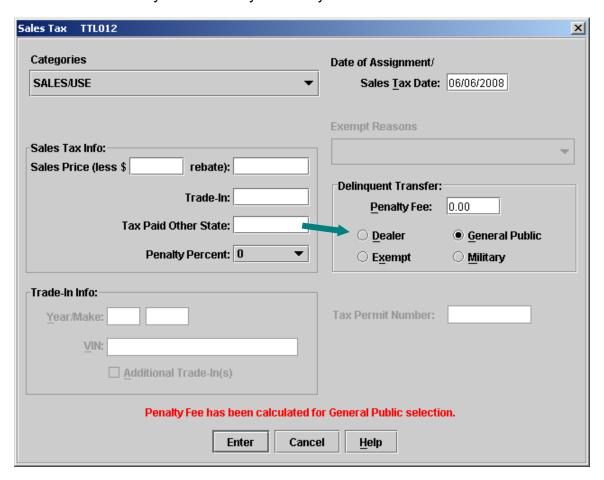
Any delinquent title transaction with an assignment date prior to January 1, 2008, must be assessed the penalty fee that was in place at the time of the assignment. (Single penalty assessment of \$10).

- RTS is incorrectly charging the delinquent transfer penalty for transactions with a SALES TAX DATE prior to 01/01/2008 (<= to 12/31/2007).</li>
- The Penalty fee automatically calculated and shown in the Delinquent Transfer Field should not be assessed. Each county should override the Penalty Fee on the Sales Tax screen (TTL012).
- Counties should select General Public as the entity, modify the Penalty Fee to \$0 and collect \$10 in Additional Collections.
- In Additional Collections/Time Lag (ACC001) the county should select Delinquent Transfer Penalty <u>not</u> Delinquent Transfer Penalty 2008 for the Select Fee Description field.

 RTS is programmed to calculate the penalty based on the Date of Assignment/Sales Tax Date and dependent upon the selection in the Delinquent Transfer field.



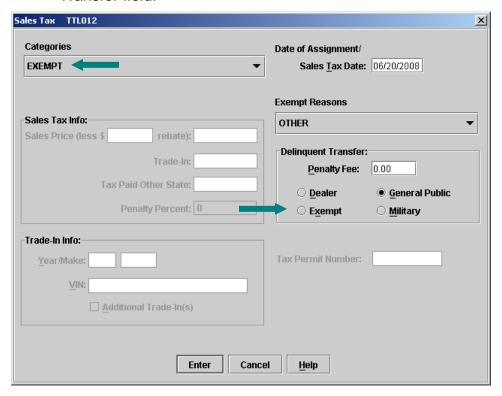
- After entering a sales tax date and making a selection in the delinquent transfer field, (Dealer, General Public, Exempt, Military) the penalty amount will automatically be calculated. The days used for calculating the delinquent transfer penalties are listed below:
  - 30 calendar days = 21 county work days
  - 45 calendar days = 31 county work days (21st through 31st work day)
  - 90 calendar days = 61 county work days



 The county has the ability to modify the Penalty Fee assessed at the Sales Tax screen (TTL012). RTS will prompt the Supervisor Override screen (CTL004). (Ex: The counties will be able to change the calculated penalty if their offices use a different calendar to calculate days).



 Selecting Exempt on The Sales Tax Category screen (TTL012) is related to the collection of sales tax and is not related to the Exempt selection in the Delinquent Transfer field.



The Delinquent Transfer Penalty fee will be displayed according to the entity selected at the Sales Tax screen (TTL012).

#### **Entity Types**

- Dealer
- Exempt (transaction is exempt from delinquent transfer penalties)
- General Public
- Military

#### **DELINQUENT TRANSFER PENALTY – EXEMPT REASONS**

RTS is programmed to determine whether a transaction is EXEMPT from payment of the delinquent transfer penalties, when possible. If the transaction is EXEMPT from delinquent penalties the:

- Delinquent Transfer field is disabled
- Exempt reason (in table is displayed)

#### For example:

If the vehicle is eligible for antique or classic plates (a passenger vehicle, light truck or motorcycle that is 25 or more years old), RTS will default the selection to EXEMPT and will disable the Delinquent Transfer field on the Sales Tax screen (TTL012). "Antique/Classic Eligible" will display below the field to show the exempt reason.

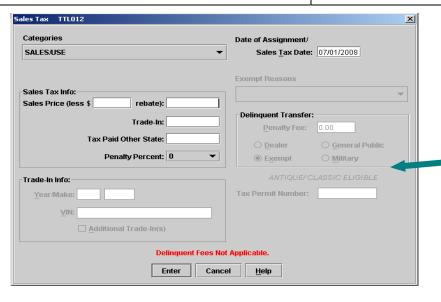
#### Workaround:

The following exempt reasons could not be programmed and will have to be handled manually:

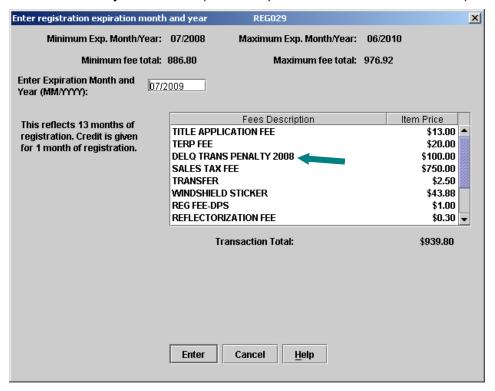
- Dealer applying in the name of the dealership
- Texas titled vehicle assigned (sold) out of state
- Corrected title
- Insurance company application on a stolen vehicle

If the type of transaction is listed above, the county must select Exempt in the Delinquent Transfer field and must change the Penalty fee to \$0.

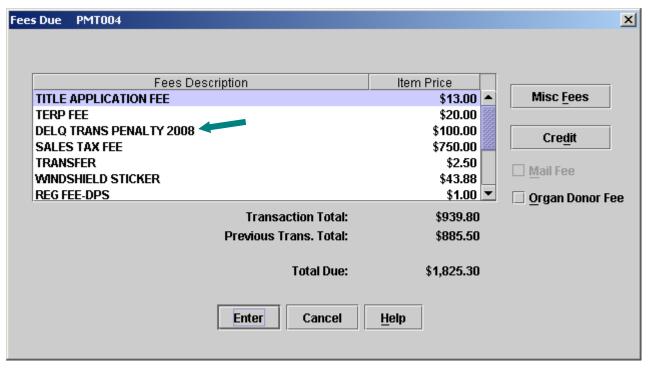
Delinquent Transfer Penalty Exemptions				
	<b>Exempt Codes and Reasons</b>	Exempt Codes and Reasons		
ACE ATV EXA GV MCO NR NT OH	ANTIQUE/CLASSIC ELIGIBLE ATV EXEMPT AGENCY (APPLYING OR SELLING) US GOVERNMENT VEHICLE NEW VEHICLE ON MCO NOT REGISTERED AT TIME OF SALE NON-TITLE OFF-HIGHWAY OPERATION OF LAW	PM ST1 ST2 ST3 ST4 ST5 ST6 ST7 ST8	PERMIT OR MACHINERY SALVAGE CERTIFICATE OUT-OF-STATE SALVAGE CERTIFICATE TX DUPLICATE SALVAGE CERTIFICATE TX SALVAGE VEHICLE TITLE TX CERTIFICATE OF AUTHORITY TX NON-REPAIRABLE VEHICLE TITLE OUT-OF-STATE SALVAGE VEHICLE TITLE OUT-OF-STATE NON-REPAIR VEH TITLE	



The Delinquent Transfer Penalty will display at the Enter registration expiration month and year screen (REG029) and the Fees Due screen (PMT004).

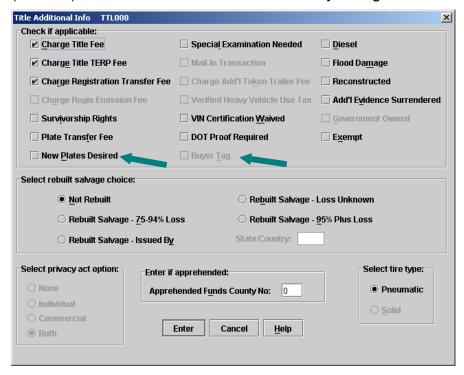


The Delinquent Transfer Penalty will display at the Fees Due screen (PMT004), when the Delinquent Transfer Penalty for 2008 is calculated using the new penalty amounts for a sale dated on or after January 1, 2008.



#### III. TITLE ADDITIONAL INFO SCREEN CHANGE

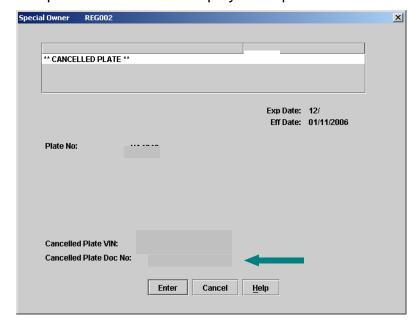
The Charge Transfer Penalty has been removed at Title Additional Info screen (TTL008) and the Plate Transfer Fee and Buyer Tag check boxes have been moved.



#### IV. VEHICLE INQUIRY - CANCELLED PLATE

Currently the Reg002 screen and Vehicle Inquiry receipts do not include the document number (DOC NO).

When available the DOC NO associated with a cancelled plate will display at REG002 and print on the Vehicle Inquiry Receipt.

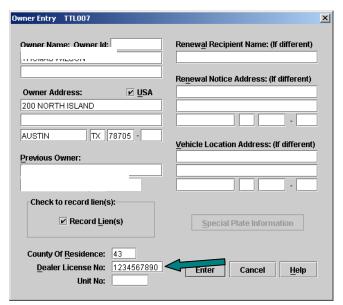


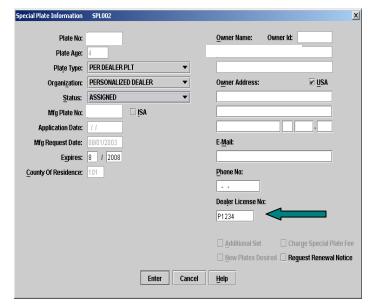
### V. GENERAL DISTINGUISHING NUMBER (GDN)

The length of Dealer GDN has been expanded from 6 characters to 10 characters in the following events.

- TTL007 Title Application Event
- SPL002 Special Plate Event/Revise Personalized Dealer Plate (PLP Dealer)

**NOTE**: Counties should verify a dealer's GDN each time a dealer PLP is renewed. If the dealer GDN does not match what is shown in RTS, the county should update RTS to the correct GDN as shown on the dealer's documentation.

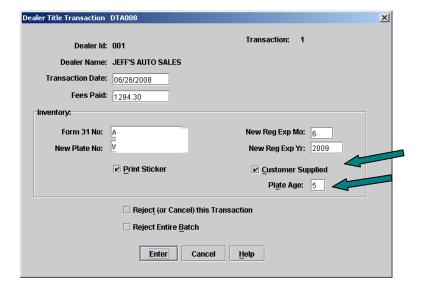




#### VI. PLATE TO OWNER

#### **CUSTOMER SUPPLIED PLATES**

When a dealer submits a DTA title transfer and the customer supplies their plates, if Customer Supplied and Plate Age are not selected, the county must check Customer Supplied and enter a Plate Age. If the county is not sure of the plate age, the county should enter 3 as the default plate age.

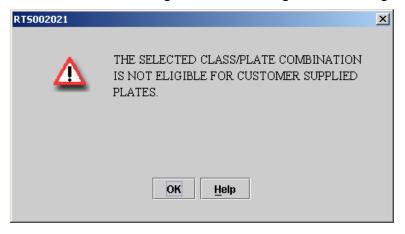


Customer supplied plates may only be transferred to a vehicle that is eligible for Plate to Owner.

For example:

- A PASSENGER-LESS/EQUAL. 1 TON 6000lbs (RegClassCd=25) PSP
- A TRUCK-LESS/EQUAL. 1 TON (RegClassCd=35) TKP.

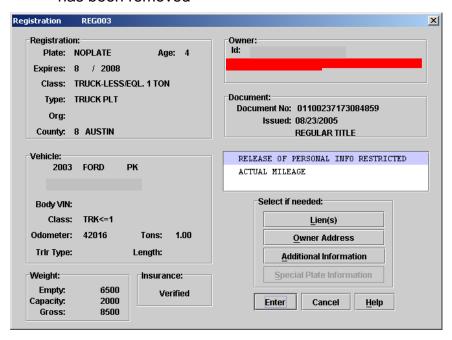
If the vehicle is not eligible the following error message will appear:



#### VEHICLE TRANSFER NOTIFICATION WHEN PLATE REMOVED

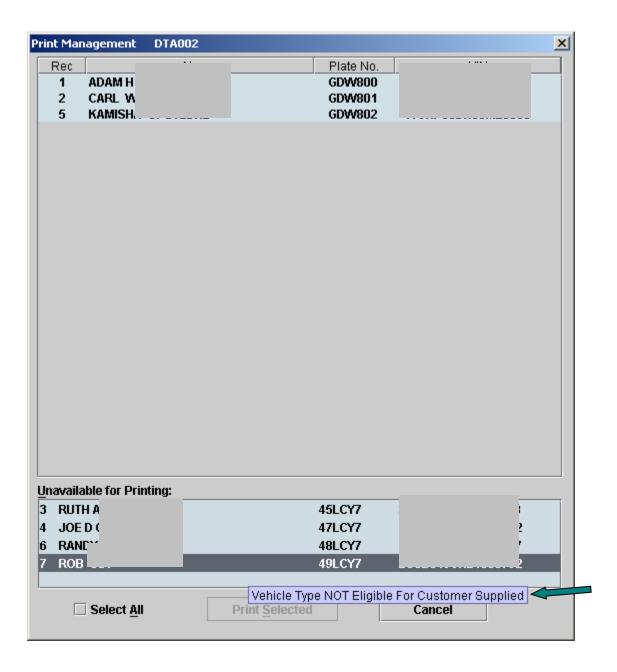
Once the seller or dealer submits a vehicle transfer notification online notifying VTR that the vehicle has been sold and the plates removed, the license plate will become detached from the vehicle record. However, once the plates have been attached to another vehicle it will appear on the new vehicle record.

- The "No Plate" and "No record Found" will display when doing your search in the following events: Vehicle Inquiry, Modify and Renewal.
- When searching by VIN number "No Plate" will display when the plate has been removed.
- When searching by Plate number "No Record Found" will display when the plate has been removed



### VII. RSPS DEALER TITLE APPLICATION (DTA)

On the RSPS laptops, the Print Management screen (DTA002) will now display a new message to notify the dealer when a new or used vehicle is not eligible for a Plate to Owner transfer. The only Reg Class codes that are Plate to Owner eligible are 25 (passenger) and 35 (light trucks).



#### VIII. RSPS SUBCONTRACTOR CHANGES

The changes to the Registration and Title System RSPS include:

- New specialty license plates.
- Existing plates approved for issuance on new vehicle types.

**Note**: For a complete and detailed list of item code descriptions on new plates and existing plates on new vehicle types Refer to **Admin Table Changes Release Notes June 2008** 

NEW SPECIALTY PLATES	EXISTING PLATES APPROVED FOR
	ISSUANCE ON NEW VEHICLE TYPES
ADOPT-A-BEACH	STATE OF THE ARTS PRIVATE BUS PLT
AMERICAN LEGION	PER STATE OF THE ARTS PRIVATE BUS PLT
COLLEGE FOR ALL TEXANS	STATE OF THE ARTS TRAILER PLT
STOP CHILD ABUSE	PER STATE OF THE ARTS TRAILER PLT
	GOD BLESS AMERICA TRAILER PLT
	PER GOD BLESS AMERICA TRAILER PLT
	CCA RED FISH TRAILER PLT
	PER CCA RED FISH TRAILER PLT
	WILDLIFE PRIVATE BUS PLT
	PER WILDLIFE PRIVATE BUS PLT
	WILDLIFE MC PLT
	PER WILDLIFE MC PLT
	WATERFOWL TRAILER PLT
	PER WATERFOWL TRAILER PLT
	PER VOLUNTEER FIREFIGHTER PLT

#### REINSTATEMENT OF PEARL HARBOR AND PEARL HARBOR (FEE) PLATES.

**Pearl Harbor** specialty plate customers may continue to renew and/or replace their <u>existing</u> plates using the original **6-digit** plate number. New applications will <u>only</u> be accepted for the new **Pearl Harbor Survivor** or **Pearl Harbor Survivor** (**Fee**) specialty plates.

**Note:** Refer to **Admin Table Changes Release Notes June 2008** for a detailed table of all new plates and existing plates on new vehicle types.

Item Code	Description	Applicable Vehicle Types
PRLHRB	PEARL HARBOR PLT	Passenger Less/Eql 6000
PLPPRLHB	PER PEARL HARBOR PLT	Passenger – More Than 6000
		Truck – Less/Eql 1 Ton
PRLHRBF	PEARL HARBOR PLT (FEE)	Passenger Less/Eql 6000
PLPPHBF	PER PEARL HARBOR PLT (FEE)	Passenger – More Than 6000
		Truck – Less/Eql 1 Ton

#### IX. RSPS FLASH DRIVE UPDATE

It will be necessary to update (flash) RSPS units allowing subcontractors and dealers access to the latest RTS version. Updating (flashing) of laptops may begin when the Main Menu on RTS workstations display **RTS VERSION 5.7.0.** 

**Note:** Remember to export existing subcontractor transactions to a diskette before flashing the laptop so that these transactions are not lost. If the county attempts to export previously processed transactions <u>after</u> flashing a laptop the data could become corrupt and transactions would have to be entered manually.

- Changes to RSPS that involve dealer vendor software will not be visible until dealers update the new vendor software.
- RTS and RSPS are designed to be "backward compatible" once updated so they can process both the current and new DTA diskettes.

#### X. VERSION 5.7.0 ACTIVITY CHANGES - COUNTIES

PRIMARY EVENT SELECTION	SECONDARY EVENT SELECTION	ACTIVITY DESCRIPTION	STATUS
CUSTOMER  Registration Only	Replacement	Problem: When replacing Exempt Double plates, the automation fee is charged.	Fix completed: When replacing Exempt Double plates, the Automation Fee will no longer be charged.
	Replacement	Problem: During Replacement event Pearl Harbor and other specialty plates are not charged the automation fee and the reflectorization fee.	Fix completed: When replacing all plates the reflectorization and automation fees will be charged except Standard Exempt Plates
	Exchange	Problem: When exchanging from Farm Trailer to Regular Trailer; RTS is applying a \$5.00 credit. No credit is allowed for Farm Trailer.	Fix completed: A \$5.00 credit will no longer be applied when exchanging from a Farm Trailer.
	Exchange	Problem: An even exchange results in wrong fees charged if processed after completing a transaction in the Hot Check event.	Fix completed: Fees will be properly calculated for transactions.
Inquiry	Vehicle Information	Problem: Getting error message when attempting to print a receipt for a Cancelled Plate.	Fix completed: Receipt can be printed.

# **VERSION 5.7.0 ACTIVITY CHANGES – COUNTIES (Cont'd)**

PRIMARY EVENT SELECTION	SECONDARY EVENT SELECTION	ACTIVITY DESCRIPTION	STATUS
Modify	Voluntary Permanent Add'l Weight	Problem: The Voluntary Permanent Add'l Weight event is not charging the \$1 Reg Fee-DPS fee.	Fix completed: The \$1 Reg Fee-DPS fee will be charged when processing a transaction through the Voluntary Permanent Additional Weight event.
TITLE/ REGISTRATION	Correct Title Reject	Problem: When using "Same Vehicle" after processing a Correct Title Rejection, the appropriate error message is not displaying.	Fix completed: The error message "THE CORRECT TITLE REJECTION PROCESS CANNOT BE PERFORMED" will display after processing a Correct Title Rejection using "Same Vehicle".
	Title Application	Problem: Sales Price prints off the page on the title application receipt.	Fix complete:
	Title Application	Problem: The Lien Entry – TTL035 screen appears twice when user escapes back from the Fees Due screen.	Fix completed:
	Status Change	Problem: When entering a Registration Refund at the REG004 the refund amount should not be '0.00'.	Fix completed: User will no longer be allowed to enter '0.00' at REG004 as a Registration Refund amount.
	Status Change	Problem: When cancelling registration at the REG005 a new error message will display if the user does not place a check in the check box.	Fix completed: The error message RTS00000150 "Select Cancel Registration" will display.
	Timed Permit	Problem: When processing a 30 Day Permit and the user escapes back from MRG001 to MRG006 the AM/PM field displays extra AM/PM selections	Fix completed:
	Tow Truck	Problem: The Tow Truck event is not assigning correct expiration month and year when multiple years of registration is sold.	Fix completed: When selecting a maximum two year Tow Truck registration; RTS will collect the \$30.00 registration fee for two years of the yearly \$15 flat fee.

# **VERSION 5.7.0 ACTIVITY CHANGES – COUNTIES (cont'd)**

PRIMARY EVENT SELECTION	SECONDARY EVENT SELECTION	ACTIVITY DESCRIPTION	STATUS
MISCELLANEOUS REGISTRATION	Temporary Additional Weight	Problem: When processing a Temporary Additional Weight, after entering weight and tabbing off the field, there is no beep to indicate an error and no error message displays.	Fix completed:
SPECIAL PLATES	Application	Problem: User is able to "Issue From Inventory" for Lamar University (sunsetted plate).	Fix completed: Sunsetted Plates will no longer be available to Issue From Inventory.
	Revise	Problem: Users are allowed to request a renewal notice for a linked special plate.	Fix completed: The error message "RENEWAL NOTICE CANNOT BE PRINTED. THE RECORD IS LINKED; USE THE ADDRESS CHANGE/PRINT RENEWAL EVENT." will be presented when the user requests a renewal notice for a linked Special Plate.
ACCOUNTING	Additional Collections/ Time Lag	Problem: When entering'999999999999999999999999999999999999	Fix completed: The error message will be "THE PRICE RANGE SHOULD BE WITHIN 0.00 AND 99,999.99".
INVENTORY	Receive Invoice	Problem: No cursor focus and hot keys not working at INV002 after receiving dummy invoice	Fix completed:
	Refund	Problem: The maximum VIN length is 22 characters however, the Inquiry Key selection screen (KEY001) allows for 30 characters	Fix completed: Inquiry Key selection (KEY001) will only allow 22 characters for VIN entry.
LOCAL OPTIONS	Dealer Updates	Problem: Dealer information screen (OPT001) did not have enough fields to accommodate dealer name, street address and did not accommodate non-USA address.	Fix completed: Dealer information screen (OPT001) has been reformatted to accommodate additional fields for dealer name, street address and non- USA addresses.

## **VERSION 5.7.0 ACTIVITY CHANGES – COUNTIES (cont'd)**

PRIMARY EVENT SELECTION	SECONDARY EVENT SELECTION	ACTIVITY DESCRIPTION	STATUS
LOCAL OPTIONS Security	Employees Security Report	Problem: Event name changed from "Issue Driver's Ed" to "Issue Driver Ed"	Fix completed:
Administrative Functions	Publishing Reports and Updates	Problem: Publishing menu items are activated when no substations subscribe.	Fix completed: Publishing menu items will be disabled if no substations are subscribing.

# XI. VERSION 5.7.0 ACTIVITY CHANGES – HEADQUARTERS AND REGIONAL OFFICES

PRIMARY EVENT SELECTION	SECONDARY EVENT SELECTION	ACTIVITY DESCRIPTION	STATUS
TITLE/ REGISTRATION	Title Only	Problem: Title Only transactions processed at HQs are prompting for inventory.	Fix completed: HQ Title Only transactions will no longer prompt for inventory.
	Delete Title in Process	Problem: When deleting a title in process the message at TTL042 displays "Delete Title in Progress".	Fix completed: The message at TTL042 will now display "Delete Title in Process".
	CCO	Problem: When processing a CCO and entering an invalid fee the error message "invalid fee" appears without a beep.	Fix completed: The error message invalid fee appears and also beeps.