

Insurance Company Statement of Facts
This form may not be used for any vehicle claim paid prior to September 1, 2011

PLEASE READ ALL INSTRUCTIONS CAREFULLY BEFORE COMPLETING THIS APPLICATION.

This statement must be submitted to the county tax office as an application for an original Texas Certificate of Title without registration to:

- 1) county tax office where the insurance company (title applicant) is located;
- 2) county tax office where the previous owner resided (seller) resided; or
- 3) county tax office where the lienholder (if applicable) is located.

APPLICANT INFORMATION – Type or print only							
Name of Insurance Company				Day Phone			
			E-mail (optional)				
Address		City			State	ZIP	
Printed Contact Name:		Claim Payment Date:					
VEHICLE INFORMATION							
Vehicle Identification Number	Year Model Mal	ke	Body S	tyle	Model	Color	
License Plate Number Previous Title Number					Previous Title State		
Check applicable box:							
License plates and registration insignia for this motor vehicle are being surrendered, in accordance with Transportation Code							
§501.0275. The registration for this vehicle is not currently suspended or revoked.							
This vehicle has no license plates and/or registration.							
INOLIDANOE COMPANY CTATEMENT							
INSURANCE COMPANY STATEMENT							
I certify that I am an authorized representative of the above named insurance company; that a loss claim was paid and accepted for this							
vehicle that does not meet the definition of salvage or nonrepairable; and, that two separate written notices were sent to the owner of record requesting surrender or proper assignment of the original vehicle title. The statements on this application for the above described							
vehicle are true and correct, to the best of my knowledge.							
Printed Name of Applicant	Sign	ature			Da	ate	
. Timed Harris of Applicant							
WARNING: Transportation Code, §501.155, provides that falsifying information on title transfer documents is a third-degree							
WARMING. Transportation Code, 3501.155, provides that faisilying information on the transfer documents is a third-degree							

felony offense punishable by not more than ten (10) years in prison or not more than one (1) year in a community correctional facility. In addition to imprisonment, a fine of up to \$10,000 may also be imposed.

Instructions

This form may be used if **all** of the following apply:

- Applicant is an insurance company that is licensed to do business in Texas;
- Insurance company acquired ownership or possession through payment of a claim at least 30 days earlier;
- Insurance company is unable to surrender an ownership document or unable to surrender a properly assigned ownership document;
- Application is for an original Texas Certificate of Title; and
- Application is for Title Only (registration will not be issued).

Notification requirements:

- At least two written notices must be sent to the owner and lienholder (if applicable) of record;
- Proof of notifications are not submitted with the application but must be retained as part of the insurance company's normal record keeping retention
- Verification of ownership:
 - a) If registered in Texas Vehicle Inquiry of Texas title and registration
 - b) If registered outside of Texas Verification of title and registration from the state of record. If not available, the following is acceptable in lieu of out-of-state verification:
 - 1) Insurance company sends a request for title and registration verification to the state of record and is informed by letter that due to the Driver's Privacy Protection Act restrictions, the state will forward the lienholder's notification to the owner(s); or
 - 2) Does not receive a response from the governmental entity with which the motor vehicle is registered or before the 21st day after the date a request was submitted.

Application for Title:

on

- Form VTR-331, Insurance Company Statement of Fact
- Form 130-U, Application for Texas Certificate of Title
- Proof of paid claim
- Ownership evidence or verification of ownership
- Title application fee of \$28 or \$33
- Out-of-State Vehicles The following documentation is also required:
 - 1) Form VTR-221, Statement of Fact for Evidence of Ownership;
 - 2) Out-of-State Identification Certificate (form VI-30); and
 - 3) Weight Certificate on a commercial vehicle.