



Texas Department of Motor Vehicles  
HELPING TEXANS GO. HELPING TEXAS GROW.

## Annual Report of Nonfinancial Data

Fiscal Year Ended  
August 31, 2016





# **Annual Report of Nonfinancial Data**

Fiscal Year Ended August 31, 2016



Texas Department *of* Motor Vehicles

Prepared by  
Finance & Administrative Services Division

December 31, 2016

**Texas Department *of* Motor Vehicles Board**

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Executive Director

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Austin, Texas

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December 31, 2016

The Honorable Greg Abbott, Governor  
Ms. Lisa R. Collier, CPA, CFE, CIDA First Assistant State Auditor  
Ms. Ursula Parks, Director, Legislative Budget Board

Ladies and Gentlemen:

We are pleased to submit the Texas Department of Motor Vehicle's Annual *Report of Nonfinancial Data* for the year ended August 31, 2016, in compliance with the TEX. GOV'T CODE ANN. §2101.0115 and in accordance with the instructions for completing the Annual Report of Nonfinancial Data.

The accompanying report has not been audited and is considered to be independent of the agency's *Annual Financial Report*.

If you have any questions, please contact Mr. Sergio Rey, Director of Accounting, at (512) 465-4203, or Ms. Linda M. Flores, CPA, Chief Financial Officer, at (512) 465-4125.

Sincerely,

Whitney H. Brewster  
Executive Director

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(Unaudited)

## Appropriation Item Transfers\*

For the Fiscal Year Ended August 31, 2016

**ITEM OF APPROPRIATION**

	<b>Transfers-In</b>	<b>Transfers-Out</b>	<b>Net Transfers</b>
<b>A. Goal: Optimize Services &amp; Systems</b>			
<i>Strategies:</i>			
A.1.1 13001 Titles, Registrations & Plates	\$ 2,000.00	\$ -	\$ 2,000.00
A.1.3 13005 Motor Carrier Permits & Credential	-	(8,000.00)	(8,000.00)
A.1.5 13007 Customer Contact Center	8,000.00	-	8,000.00
Total, Goal A: Optimize Services & Systems	\$ 10,000.00	\$ (8,000.00)	\$ 2,000.00
<b>B. Goal: Protect the Public</b>			
<i>Strategies:</i>			
B.1.1 13008 Enforcement	\$ 59,935.00	(2,000.00)	57,935.00
Total, Goal B: Protect the Public	\$ 59,935.00	\$ (2,000.00)	\$ 57,935.00
<b>C. Goal: Indirect Administration</b>			
<i>Strategies:</i>			
C.1.2 13010 Information Resources	-	(59,935.00)	(59,935.00)
Total, Goal C: Indirect Administration	-	(59,935.00)	(59,935.00)
 <b>NET APPROPRIATION ITEM TRANSFERS</b>	 <b>\$ 69,935.00</b>	 <b>\$ (69,935.00)</b>	 <b>\$ -</b>

\* This schedule does not include Benefit Replacement Pay transfers or Rider Reduction transfers.

(Unaudited)

## HUB Strategic Plan Progress Report

For the Fiscal Year Ended August 31, 2016

Source: Texas Government Code, Section 2161.124

Category	Actual for FY 15*	Actual for FY 16*	Goal for FY 17**
Heavy construction other than building contracts			
Building construction, including general contractors and operative builders contracts			
Special trade construction contracts	14.59%	13.43%	11.00%
Professional services contracts			
Other services contracts	21.88%	13.82%	11.00%
Commodities contracts	26.89%	28.50%	23.00%

\* Actual Percent spent with HUBS from HUB Report

\*\* HUB Goal from the Strategic Plan

Prepared By 

Fred Snell  
Printed Name

512-465-4177  
Phone Number

Approved By  , CTPM  
(Signature required.)

David Chambers  
Printed Name

512-465-1257  
Phone Number

(Unaudited)

## Indirect Cost Schedule

For the Fiscal Year Ended August 31, 2016

**A. Payroll-related Costs**

*(Exhibit II, Annual Financial Report)*

FICA Employer Matching Contribution	\$	2,890,355.59
Group Health Insurance		5,754,621.76
Retirement		3,821,787.85
Unemployment		13,359.18

**Total Payroll-related Costs** **\$ 12,480,124.38**

Workers' Compensation	\$	66,433.06
Benefit Replacement Pay (BRP)		113,027.14

**Total Workers' Compensation and BRP** **\$ 179,460.20**

**B. Indirect Costs**

*(Not reported in Agency's Annual Financial Report)*

Bond Debt Service Payments		
Texas Facilities Commission (TFC)	\$	0.00
Texas Public Finance Authority (TPFA)		0.00
Other (if applicable)		0.00

**Total Indirect Costs** **\$ 0.00**

**C. Indirect Costs - Statewide Full Cost Allocation Plan (SWCAP)**

Comptroller of Public Accounts (CPA)	\$	0.00
Department of Public Safety (DPS)		0.00
Texas Facilities Commission (TFC)		0.00
Governor Budget & Planning		0.00

**Total Indirect Costs - Statewide Full Cost Allocation Plan** **\$ 0.00**

**TOTAL INDIRECT COSTS** **\$ 12,659,584.58**

(Unaudited)

**Schedule of Professional/Consulting Fees & Legal Service Fees**

For the Fiscal Year Ended August 31, 2016

**Professional/Consulting Fees:**

<b>Name</b>	<b>Service Provided</b>	<b>Amount</b>
AAMVA	Educational/Training Services	500.00
Abdeladim & Associates	Information Technology Services	138,762.30
ACS Dataline LP	Educational/Training Services	(228.00)
Adjacent Technologies Inc	Information Technology Services	45,240.00
Adjacent Technologies Inc	Data Processing Services	294,200.00
Adjacent Technologies Inc	Educational/Training Services	3,750.00
Allied Consultants Inc	Information Technology Services	485,167.56
Anchor Computer	Data Processing Services	20,387.36
AT&T	Information Technology Services	192,941.50
Austin Contact Center Alliance	Educational/Training Services	1,590.00
Austin Ribbon & Computer Supplies	Professional Services-Other	15,890.00
Black Book National Auto Research Division	Information Technology Services	110,500.00
C & T Information Tech. Consulting Inc	Information Technology Services	163,795.00
Carahsoft Technology Corporation	Educational/Training Services	36,108.19
Carolyn Conn	Educational/Training Services	2,340.00
CDW Government Inc	Educational/Training Services	45,750.00
Cogent Infotech Corporation	Information Technology Services	113,669.00
Computer Consultants International Inc	Information Technology Services	16,740.00
Dataspans Holdings	Data Processing Services	33,947.00
Dell Marketing LP	Educational/Training Services	11,200.00
Dell Marketing LP	Information Technology Services	413,726.30
Deloitte Consulting LLP	Information Technology Services	8,137,626.03
Deloitte Consulting LLP	Data Processing Services	2,948,571.27
Dispute Resolution Center	Educational/Training Services	950.00
Executive Women in Texas Government	Educational/Training Services	249.00
Explore Information Services LLC	Information Technology Services	251,650.00
Extended Stay Deluxe	Consultant Services-Computer	155.97
Galton Cunningham & Bourgeois PLLC	Professional Services-Other	650.00
Insight Public Sector Inc	Information Technology Services	5,130.00
Integrateus, LLC	Information Technology Services	33,660.00
Intratek Computer, Inc.	Information Technology Services	7,822.50
Intratek Computer, Inc.	Professional Services-Other	113,652.00

(Unaudited)

**Schedule of Professional/Consulting Fees & Legal Service Fees**

For the Fiscal Year Ended August 31, 2016

**Professional/Consulting Fees:**

<b>Name</b>	<b>Service Provided</b>	<b>Amount</b>
Inventrum LLC	Educational/Training Services	24.75
Iteris, Inc.	Information Technology Services	16,000.00
Loblolly Consulting LLC	Information Technology Services	434,210.31
Luna Data Solutions Inc	Information Technology Services	158,340.00
Malware Archaeology LLC	Educational/Training Services	210.88
MicroAssist Inc	Educational/Training Services	8,991.00
National Human Resource Group Inc	Information Technology Services	215,405.00
Navayuga Infotech LLC	Information Technology Services	70,384.00
NCS Pearson	Educational/Training Services	599.00
NF Consulting Services	Information Technology Services	758,017.00
NTT Data Inc	Data Processing Services	109,680.00
NU Info Systems Inc	Information Technology Services	182,990.50
OSS Inc	Information Technology Services	77,920.50
Paypal Inc	Educational/Training Services	225.00
Promiles Software Development Corp.	Information Technology Services	255,866.39
Robert Half Technology	Information Technology Services	380.61
Rockhurst College Inc	Educational/Training Services	995.00
Skillpath Seminars	Educational/Training Services	89.00
Soal Technologies LLC	Information Technology Services	2,946.50
Software Engineering Services	Information Technology Services	308,812.53
Solid Border Inc	Information Technology Services	8,000.00
Southwest Research Institute	Consultant Services - Other	682,470.94
Specialized Carriers Rigging Assn	Educational/Training Services	140.00
Steel Digital Studios Inc	Professional Services-Other	189,400.00
Texas Association of State Systems for Computing	Educational/Training Services	1,983.34
Texas Comptroller of Public Accounts	Professional Services-Other	10,000.00
Texas Comptroller of Public Accounts	Educational/Training Services	800.00
Texas Department of Information Resources	Computer Services-Statewide Tech	7,338,902.50
Texas Department of Public Safety	Information Technology Services	2,239.00
Texas Department of Transportation	Data Processing Services	1,640,480.40
Texas Govlink Inc	Information Technology Services	93,571.00
The Greentree Group	Information Technology Services	395,195.80

(Unaudited)

**Schedule of Professional/Consulting Fees & Legal Service Fees**

For the Fiscal Year Ended August 31, 2016

**Professional/Consulting Fees:**

<u>Name</u>	<u>Service Provided</u>	<u>Amount</u>
TIBH Industries Inc	Information Technology Services	544,857.34
TIBH Industries Inc	Professional Services-Other	246,958.25
TXC Texas Creative Ltd	Consultant Services - Other	2,200.41
University of Texas at Austin	Educational/Training Services	12,240.00
UT-Austin School of Social Work	Professional Services-Other	2,819.00
Voice Products Inc	Information Technology Services	25,444.59
Western Assoc of St Hwy & Transportation Officials	Educational/Training Services	1,100.00
Workers Assistance Program Inc	Professional Services-Other	15,748.32
<b>Total, Professional/Consulting Fees:</b>		<b>\$ 27,462,731.84</b>

**Legal Service Fees:**

<u>Name</u>	<u>Service Provided</u>	<u>Amount</u>
State Office of Administrative Hearings (SOAH)	Legal Svcs-Approved by OFC ADM	95,136.55
<b>Total, Legal Service Fees:</b>		<b>\$ 95,136.55</b>

**TOTAL, PROFESSIONAL/CONSULTING FEES & LEGAL SERVICE FEES** **\$ 27,557,868.39**

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(Unaudited)

## Schedule of Space Occupied

For the Fiscal Year Ended August 31, 2016

The Texas Department of Motor Vehicles is headquartered in Austin, Texas and maintains sixteen (16) regional offices across the state to facilitate delivery of services to the motoring public. Effective November 1, 2009, the Texas Department of Transportation allocated office space to the TxDMV through a Memorandum of Understanding as required by HB 3097, 81st Legislature, R.S.

Location	Address	Lessor	Lease No.
<b>State Owned Buildings</b>			
Camp Hubbard Complex	4000 Jackson Ave, Austin, Texas		
Building, CH 1			
Building, CH 2 (Fiesta Room)			
Building, CH 5			
Bull Creek Complex	4203 Bull Creek, Austin, Texas		
Building 22			
Building 40			
Building 43 A, B & C			
<b>Regional Offices</b>			
Abilene	4210 North Clack, Abilene, Texas		
Amarillo	5715 Canyon Drive, Building H, Amarillo, Texas		
Austin	1001 East Parmer Lane, Suite A, Austin, Texas		
Beaumont	8550 Eastex Freeway, Beaumont, Texas		
Corpus Christi	1701 South Padre Island Drive, Bldg 2, Corpus Christi, Texas		
Huntsville Warehouse Operations	810 FM 2821, Huntsville, Texas	TDCJ - Wynne Unit	
Longview	4549 West Loop 281, Longview, Texas		
Lubbock	135 Slaton Road, Lubbock, Texas		
Midland/Odessa	3901 East Hwy 80, Odessa, Texas		
Pharr	600 West Expwy 83, Pharr, Texas		
San Antonio	3500 NW Loop 410, San Antonio, Texas		
Wichita Falls	1601 Southwest Parkway, Bldg A, Wichita Falls, Texas		
<b>Leased Space</b>			
Centimeter Warehouse Facility	2000 Centimeter Circle, Austin, Texas	RUT-3-4-7, LTD	TxDOT MOU
CPA Warehouse	1811 Airport Blvd, Austin, Texas	4015 Limited Partnership	6728
<b>Regional Offices</b>			
Dallas	1925 E. Beltline Road, Carrollton, Texas	RDT Leasing	7959
El Paso	1227 Lee Trevino Drive, Suite 100, El Paso, Texas	Burnham Properties, Ltd.	10263
Fort Worth	2425 Gravel Drive, Fort Worth, Texas	Gravel Drive Limited	10462
Houston	2110 East Governors Circle, Houston, Texas	Ragsdale-Brookwood Joint Venture	20399
Waco	2203 Austin Avenue, Waco, Texas	Tony Martin, Trustee	8365

Texas Department of Motor Vehicles (608)

Location	Type	Usable Square Footage	FTEs	Cost Per			Contract Period
				Month	Sq.Ft. Per Mo.	Year	
<b>State Owned Buildings</b>							
Camp Hubbard Complex							
Building, CH 1	Office	71,684	281				
Building, CH 2 (Fiesta Room)	Office	1,102	0				
Building, CH 5	Office	33,134	115				
Bull Creek Complex							
Building 22	Office	7,664	54				
Building 40	Office	7,000	35				
Building 43 A, B & C	Office	5,030	22				
Regional Offices							
Abilene	Office	1,900	8				
Amarillo	Office	2,252	5				
Austin	Office	3,131	11				
Beaumont	Office	2,536	8				
Corpus Christi	Office	3,180	7				
Huntsville Warehouse Operations	Office	260	2				
Longview	Office	3,120	10				
Lubbock	Office	2,579	7				
Midland/Odessa	Office	2,900	6				
Pharr	Office	3,500	13				
San Antonio	Office	1,760	20				
Wichita Falls	Office	2,449	11				
<b>Total, State Owned Buildings</b>		<b>155,181</b>	<b>615</b>	\$ -		\$ -	
<b>Leased Space</b>							
Centimeter Warehouse Facility	Warehouse	2,500	0	401.59	0.1606	4,819.08	09/01/15 - 08/31/16
CPA Warehouse	Warehouse	3,000	0	1,694.73	0.5649	20,336.76	05/01/15 - 04/30/20
Regional Offices							
Dallas	Office	7,865	23	9,831.25	1.2500	117,975.00	04/01/15 - 03/31/20
El Paso	Office	3,771	11	4,485.78	1.1895	53,829.36	11/01/12 - 10/31/17
Fort Worth	Office	5,685	21	6,468.75	1.1379	77,625.00	10/01/10 - 09/30/20
Houston	Office	11,554	33	23,117.82	2.0008	277,413.84	11/01/14 - 10/31/24
Waco	Office	2,307	8	3,185.53	1.3808	38,226.36	09/01/15 - 08/31/20
<b>Total, Leased Space</b>		<b>36,682</b>	<b>96</b>	\$ <b>49,185.45</b>		\$ <b>590,225.40</b>	
<b>GRAND TOTAL</b>		<b>191,863</b>	<b>711</b>	\$ <b>49,185.45</b>		\$ <b>590,225.40</b>	

(Unaudited)

## Schedule of Vehicles Purchased

For the Fiscal Year Ended August 31, 2016

<u>Make</u>	<u>Model</u>	<u>Quantity</u>	<u>Purchase Price</u>	<u>Type of Use</u>	<u>Fuel Efficiency In Average Miles per Gallon</u>
Ford	Crown Victoria	1	\$ 2,453.00	Enforcement Operations	19.4
Ford	Crown Victoria	2	\$ 4,906.00	Vehicle Title & Registration Operations	19.4
<b>TOTALS</b>		<u>3</u>	<u>\$ 7,359.00</u>		

(Unaudited)

## Alternative Fuel Program Status

For the Fiscal Year Ended August 31, 2016

### Alternative Fuel Vehicles Received Into Inventory by Fiscal Year

The totals in the chart below represent the number of alternative fuel vehicles received into inventory between September 1 and August 31 of each fiscal year.

Fiscal Year	Type Of Fuel Capability				Total
	Natural Gas (CNG)	Propane (LPG)	Ethanol (E-85)	Gas/Electric Hybrid	
2016			3		3
2015					0
2014			8		8
2013			8		8
2012			6		6
2011					0
2010		6	1	11	18
<b>Totals</b>	<b>0</b>	<b>6</b>	<b>26</b>	<b>11</b>	<b>43</b>

Texas Department of Motor Vehicles was created by the 81st Legislature with House Bill 3097. The vehicles listed for FY2010 were part of the transfer from Texas Department of Transportation when the TxDMV began operations. The purchases to date were surplus vehicles bought from the Texas Department of Public Safety and one new vehicle procured via the Comptroller of Public Accounts Term Contract.

### Fuel Usage for the Fiscal Year Ended August 31, 2016

	<u>Gallons Used</u>
Unleaded Gasoline	19,499
Unleaded for Gas Hybrid	3,481
Propane	101
Ethanol	3,283

(Unaudited)

**Schedule of Itemized Purchases**

For the Fiscal Year Ended August 31, 2016

<u>Vendor Name</u>	<u>Amount</u>	<u>Product Purchased</u>	<u>Justification</u>
<i>Explore Information Services</i>	\$ 915,775.00	<i>Programming and Support Services</i> Software programming to modify our current International Registration Plan software (TxIRP) web-based system to automate verification of Texas vehicle safety and emissions inspection records for the single sticker program.	<i>Competing Products Not Satisfactory</i> Explore Information Services wrote the source code for the system and currently supports it as well. As such, they are the only vendor that can supply the services required.
<i>Southwest Research Institute</i>	\$ 1,768,157.40	<i>Programming and Support Services</i> The Texas Department of Motor Vehicles (TxDMV) must maintain Core Commercial Vehicle Information System & Network (CVISN) deployment capabilities, support expanded CVISN deployment, and provide daily maintenance and operations of the TxCVIEW to provide needed information used in different state agencies participating in CVISN.	<i>Competing Products Not Satisfactory</i> Southwest Research Institute wrote the source code for the system and currently supports it as well. As such, they are the only vendor that can supply the services required.
<i>Adjacent Technologies</i>	\$ 217,800.00	<i>Data Conversion Services</i> Additional work needed for the TxDMV FileNet migration project. FileNet acts as the Electronic Data Management System (EDMS) for several TxDMV applications.	<i>Competing Products Not Satisfactory</i> Adjacent Technologies developed the existing system and TxDMV has a need for the awarded vendor to have a detailed understanding of the existing system.
<i>Deloitte Consulting</i>	\$ 420,000.00	<i>Programming and Support Services</i> Additional work needed for the TxDMV Licensing, Administration, Consumer Affairs and Enforcement (LACE) Replacement Application.	<i>Competing Products Not Satisfactory</i> Deloitte Consulting developed the existing system and TxDMV has a need for the awarded vendor to have a detailed understanding of the existing system.
<i>Deloitte Consulting</i>	\$ 8,100,000.00	<i>Programming and Support Services</i> Additional work needed for the TxDMV Registration and Titling System (RTS) refresh project.	<i>Competing Products Not Satisfactory</i> Deloitte Consulting developed the existing system and TxDMV has need for the awarded Vendor to have a detailed understanding of the existing system.
<i>Texas Contract Construction</i>	\$ 7,699.20	<i>Programming and Support Services</i> Installation of a door actuator compliant with the American Disabilities Act (ADA).	<i>Leased Facility</i> Facility is leased and TxDMV was required to utilize facility owner's vendor for work.
<b>TOTAL PURCHASES</b>	<b>\$ <u>11,429,431.60</u></b>		



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