



Texas Department *of* Motor Vehicles

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webDEALER Processing and Handling Fee Addendum: Commercial Fleet Buyers

January 2017
webDEALER 3.1.0



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1 Overview

This Addendum documents the Processing and Handling Fee additions to webDEALER.

1.1 Purpose

The purpose of this document is to provide updated information about the Processing and Handling Fee additions to webDEALER 3.1.0.

1.2 Scope

The scope of this document includes changes to the screens of webDEALER 3.1.0.

1.3 Audience

The intended audience of this document is commercial fleet buyers.

2 Introduction

The following changes have been incorporated in webDEALER for commercial fleet buyers to implement changes from the 83rd Legislature:

- **Processing and Handling Fee:** Initial registrations issued on or after January 1, 2017, and renewals that expire on or after January 31, 2017, will be assessed a Processing and Handling Fee of \$4.75. The Processing and Handling Fee applies to all commercial fleet buyers.
- **Dealer Deputy:** Commercial fleet buyers that are Dealer Deputies retain \$1.00 of the Processing and Handling Fee, which amounts to a \$1.00 discount on the initial registration for the commercial fleet buyer.

Note: A commercial fleet buyer is a Dealer Deputy if the commercial fleet buyer has been deputized by a county and authorized to issue registration stickers and license plates in webDEALER.



3 Dealer Deputies

A commercial fleet buyer is a Dealer Deputy if the commercial fleet buyer has been deputized by a county and authorized to issue registration stickers and license plates in webDEALER. With the passage of HB 2202, a Dealer Deputy can retain \$1.00 from Processing and Handling fees that are assessed. This amounts to a \$1.00 discount on the initial registration for a commercial fleet buyer who is a Dealer Deputy.

Note: Commercial fleet buyers that use webDEALER are still required to be deputized even if they have not been issued an inventory of registration stickers and license plates. These commercial fleet buyers may not retain any portion of the Processing and Handling Fee.



4 Collecting the Processing and Handling Fee

The Processing and Handling Fee of \$4.75 is automatically collected with each title transfer with a registration issued. Only a commercial fleet buyer that is a Dealer Deputy can retain \$1.00 of the fee, which amounts to a \$1.00 discount on initial registration. The Processing and Handling Fee replaces several existing fees associated with registrations and renewals. For additional information on the fees replaced, please go to <http://www.txdmv.gov/dealer>.

Follow these steps to confirm that the fees assessed for each title transaction are correct:

1. Open the Title Preview page.
2. Click the **Edit** icon adjacent to the **Fees** section of the Title Preview page. Here you will see the Processing and Handling Fee and all other fees assessed. webDEALER automatically calculates the fees and displays them in the **Fees** section. If all fees are correct, click **Save**.

Fee	
Application Status: IN-PROGRESS	
VIN: JTNJJXB0XCJ014989	
12 Months of Registration Fees -- Expiration Month/Year: 11/2017	
TITLE APPLICATION FEE	\$13.00
TEXAS MOBILITY FUND FEE	\$20.00
SALES TAX FEE	\$825.94
BUYERS TAG	\$5.00
WINDSHIELD STICKER	\$50.75
KNIGHTS OF COLUMBUS PLT	\$7.50
REG FEE-DPS	\$1.00
CNTY ROAD BRIDGE ADD-ON FEE	\$10.00
CHILD SAFETY FUND	\$1.50
INSPECTION FEE-1YR	\$7.50
PROCESSING AND HANDLING FEE	\$4.75
TOTAL AMOUNT	\$946.94

Figure 1: Assessed Fees



3. The **Computed Fees** section then displays on the Title Preview page.

Fee Description	Fee Assessed
TITLE APPLICATION FEE	\$13.00
TEXAS MOBILITY FUND FEE	\$20.00
SALES TAX FEE	\$640.00
BUYERS TAG	\$5.00
WINDSHIELD STICKER	\$50.75
REG FEE-OPS	\$1.00
CNTY ROAD BRIDGE ADD-ON FEE	\$10.00
CHILD SAFETY FUND	\$1.50
INSPECTION FEE-OBD	\$14.25
PROCESSING AND HANDLING FEE	\$4.75
Total Fees	\$770.03

Figure 2: Computed Fees Section Showing All Fees Assessed

Note: The Processing and Handling Fee is not collected for the following transactions (no registration fees):

- Vehicle registered as Exempt
- Reduced-Fee or No-Fee military license plates
- Title Only transactions
- Off-Highway vehicles

4.1 Dates that Apply to Fees Collection

The Processing and Handling Fee will be assessed only on initial registrations issued on or after January 1, 2017, and renewals that expire on or after January 31, 2017.



4.2 Group Details Shows Both Amount Collected and the Amount Owed to County

The Group Details section shows the total fees collected and fees that must be paid to the county. The Pay To County column does *not* include the compensation retained by Dealer Deputies. The \$1.00 discount from the Processing and Handling Fee is automatically subtracted and displayed in the Total Fees column. The Pay To County column only shows what is owed to the county.

The Total Fees column shows the total fees collected including the Dealer Deputy's \$1.00 portion of the Processing and Handling Fee. The Total Fees amount for each vehicle is \$1.00 more than the amount that must be paid to the county.

Group Details							
Group ID: P51769-227-6		Grouped By: County		Total Fee: \$376.94			
Grouped Date: May 11, 2016		Pay To County: \$374.94					
TRAVIS 2 Title(s) in Group							
VIN	Vehicle	Owner(s)	Submitted Date	Reviewed Date	Penalties	Total Fees	Pay To County
2FMGK5C85DBD55555	2013 FORD F23	JJ WATT	May 10, 2016	May 11, 2016	\$0.00	\$243.63	\$242.63
2FMGK5C85DB999999	2013 FORD F23	MY OWNER	May 10, 2016	May 11, 2016	\$0.00	\$133.31	\$132.31

Figure 3: Group Details Section Shows Amount Owed to County and Total Fees