(512) 465-3000
Toll-Free (888) 368-4689

Texas Department *of* Motor Vehicles

Affidavit and Application for Duplicate License

DATE: _____

Business Name/DBA _____ **License Number** _____

Physical Address _____ **City** _____ **County** _____ **State** _____ **ZIP** _____

Mailing Address (if different) _____ **City** _____ **County** _____ **State** _____ **ZIP** _____

Phone Number (include area code) _____ **Fax Number (include area code)** _____ **Email Address** _____

Name of contact person _____ **Position/Title** _____

Check type of licensee: ☐ **Franchise** ☐ **GDN** ☐ **Manufacturer** ☐ **Converter** ☐ **Lessor** ☐ **Lease Facilitator** ☐ **In-transit** ☐ **Representative**

☐ **Duplicate License (NOTE: Fees are non-refundable)**	___ **@ $50.00 =**	$0.00	**DL**
	TOTAL ENCLOSED:	$	

Describe reason(s) for request of duplicate license: (required)

Applicant or authorized officer hereby certifies under penalty of perjury that statements made above and on attachments and documents submitted are true and correct, and that all documents submitted with this application are complete, submitted in their entirety, and accurately represented. Applicant agrees to allow the Department to examine during working hours the ownership papers for each registered or unregistered vehicle in the applicant's possession or control. Applicant swears they are not at this time delinquent in any court-ordered obligation to pay child support.

Signature _____

Title _____

Subscribed and sworn before me this _____ **day of** _____ **, 20** ____

County _____ **State** _____ **Signature of Notary** _____

METHOD OF PAYMENT	INSTRUCTIONS	FORWARD TO:
CREDIT CARD Amount limited to $5.00 to $2000.00 **(A fee of $1.00 will be added to each Credit Card Transaction)**	Complete the "Payment By Credit Card" form included in the packet. Mail form and documents	Texas Department of Motor Vehicles Motor Vehicle Division P. O. Box 2293 Austin, TX 78768-2293
PERSONAL CHECK OR MONEY ORDER **(A fee of $25.00 will be charged for returned checks)**	Pay to: Texas Department of Motor Vehicles Mail check/money order and documents	Texas Department of Motor Vehicles Motor Vehicle Division P. O. Box 13044 Austin, TX 78711-3044

Who can I call for help?