Texas Department of Motor Vehicles

Route Inspection Application

Information Sheet

You must apply for a Route Inspection if one of the following conditions exists:

- The loaded width exceeds 20 feet at the widest points
- The loaded height exceeds 18 feet 11 inches from roadbed to highest point
- The loaded length exceeds 125 feet including truck and trailer

Instructions for completing Route Inspection Process:

Applicant Responsibilities:

- Applicant must submit request by facsimile or e-mail on Form MCD-306a.
  Fax: 512/465-3549, Email: MCD Permit-Route-Inspection@txdmv.gov.
- Prior to obtaining a Route Inspection, an applicant must:
  - Comply with TxDMV Motor Carrier Registration requirements, or
  - File a surety bond in the amount of $10,000 with TxDMV (Form MCD-439), or
  - Comply with federal Unified Carrier Registration (UCR)
- Exact dimensions and weight of the commodity loaded, including truck and trailer
- Specific beginning and ending points relative to state-maintained highway intersections must be included with Form MCD-306a.
- Valid payment method: American Express, Discover, Master Card, Visa, First Pay (Frost Bank), and Escrow. A service charge of 25 cents plus 2.25 percent of the total fee amount will be added to all credit card transactions.
- Loads 200,000 pounds and above must provide a **Shipper's Certificate of Weight (Form 2280)**. TRC 623.274 and TAC, Title 43, Chapter 219, Subchapter 1, states that for a shipper's certificate of weight to be valid, the shipper must certify the weights and deliver a shipper's certificate of weight to the motor carrier before the carrier applies for an overweight permit. **Note:** Companies moving their own construction equipment must also complete a Shipper's Certificate of Weight (Form 2280) and forward it to TxDMV, prior to applying for a permit.
- A company moving concrete bridge beams/girders for a public project must supply a current CSJ/ Contract number that corresponds with the contract let prior to 9/1/07. If the contract is not with the State of Texas the company must submit documentation by fax containing the following information:
  - Contract number or Reference number and
  - Destination of project

  (All information provided will be reviewed for accuracy prior to the application being processed.)
- A company representative must physically inspect the proposed route to insure the safety of the load, traveling public, and the state infrastructure. A company representative must sign and date the route inspection proposal after the route has been physically inspected.

Note: Incomplete applications will not be processed and will be returned.

Motor Carrier Division Responsibilities:

- After receiving and accepting Form MCD-306a, MCD will select a tentative route. Please allow enough time for the route inspection process to be properly completed. If possible, submit all route inspection requests 3-5 days in advance to the proposed movement date.
- MCD will contact the carrier if the application is incomplete. If contact cannot be made, applicant will receive a rejection notice from MCD.

The Texas Department of Motor Vehicles maintains the information collected through this form. With few exceptions, you are entitled on request to be informed about the information that we collect about you. Under Sections 552.021 and 552.023 of the Government Code, you also are entitled to receive and review this information. Under Section 559.004 of the Government Code, you are also entitled to have us correct erroneous information.

Texas Department of Motor Vehicles

Route Inspection Application

Fax Application to: 512/465-3549

1-800/299-1700 or MCD Permit-Route-Inspection@txdmv.gov

Ordered By	Phone Number	Fax Number

Payment Method ☐ Credit Card* ☐ PAC ☐ Escrow Credit Card Exp:

Account Number:

*A service charge of 25 cents plus 2.25 percent of the total fee amount will be added to all credit card transactions.

E-mail:

Customer Account Number	Company Name	☐ TxDMV MCR # ☐ UCR Fees Paid ☐ Bond	
	Contact Person for Carrier	Carrier Phone Number	Carrier Fax Number
	Address	City	State / Zip

Load Description	Gross Weight	CSJ Contract # (if applicable)	Front Overhang
Maximum Width / Maximum Height	Overall Length	Ground Clearance	Rear Overhang

Temporary Registration ☐ 72-Hour ☐ 144-Hour ☐ Single-trip Start Date: Start Time:

If the truck has temporary license plates, provide the temporary number: and temporary date:

Truck Year/Make	VIN	License Number	State
Trailer Year/Make	VIN	License Number	State

	1	2	3	4	5	6	7	8	9	10	11	12	13	14
Axle Spacing (Feet Only)														
Weights (x 1000)														
Number of Tires														
Tire Tread Width														

	15	16	17	18	19	20	21	22	23	24	25	26	27	28
Axle Spacing (Feet Only)														
Weights (x 1000)														
Number of Tires														
Tire Tread Width														

Route	Starting:	Ending:

Movement to begin no earlier than:	To be completed by:

For more information on Route Inspection Applications, visit our website at www.TxDMV.gov. For comments concerning the application process contact (800) 299-1700 or email MCD-Respond@TxDMV.gov.