

Class/Plate/Sticker Type Choice (REG008): Token Trailer Fleet

Overview

The system now offers a new Registration Class when transferring a title for a new or used token trailer to be registered in the Token Trailer Application within the TxIRP System. When processing a title transaction for a Token Trailer to be registered in the TxIRP System, be sure to select **TOKEN TRAILER FLT** as the Registration Class in the drop down menu. The Plate type and Sticker type automatically default to the correct plate and sticker types. The Token Trailer Fleet license plate is issued through the TxIRP system.

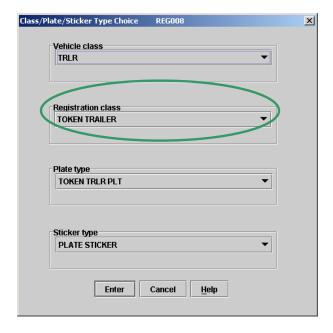
Token Trailer Fleet license plates can only be exchanged, renewed or replaced through the TxIRP System unless the customer needs to exchange from Token Trailer Feet to a standard Token Trailer, Trailer, etc. or the renewal is in the window and the customer wants to change the registration before the expiration of the plate.

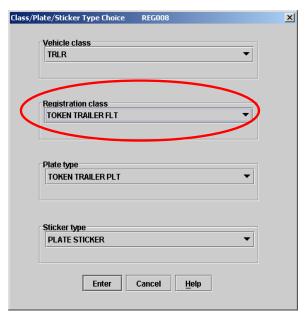


How To...

Process a Title for a New or Used Trailer

- 1. Click on the Customer from the RTS Main Menu
- 2. Click on Title/Registration
- 3. Select Title Application
- Class/Plate/Sticker Type Choice REG008 users can now select TOKEN TRAILER FLT







Voluntary Exchange

If a customer needs to exchange from Token Trailer Fleet to standard Token Trailer, Trailer, etc. or the renewal is in the window and the customer wants to change the registration before the expiration of the plate, the following steps apply.



How To...

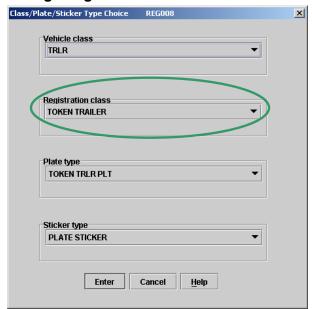
Process an Exchange from Token Trailer Fleet to Token Trailer, Trailer, etc.

- 1. Click on the Customer from the RTS Main Menu
- 2. Select Title/Registration
- 3. Click on Status Change (Ctrl+U)
- 4. Click on Cancel Registration (Status Change TTL006)
- 5. Click to Confirm (Cancel Registration REG005)

At the Pending Transaction screen

- 6. Select Customer
- 7. Select Registration Only
- 8. Click on Renewal (Ctrl+R)
- 9. Click on Same Vehicle
- 10. Select Additional information
- 11. Click on Change Registration
- 12. On the Class/Plate/Sticker Type Choice REG008, you can select **TOKEN TRAILER** or another registration class.
- 13. Click on Change Vehicle Weight (The carrying capacity must be at least one-third of the empty weight)

Change Registration Class



Change Vehicle Weight

